

NLCC Range Safety Standing Orders

Important Numbers

Commanding Officer: 1-250-555-5555
Executive Officer: 1-250-444-4444
Branch President Number: 1-250-555-6666
Emergency: 911

1. Range Standing Orders are to be adhered to during the execution of any air rifle activities involving NLCC XXXXX.
2. The appointed RSO's for NLCC XX are listed below:
 - a. LT(NL) _____
 - b. Mid(NL) _____
3. The Range Assistants for NLCC XX are listed below:
 - a. Parent _____
4. Emergency Procedures:

In case of an incident involving cadets on the range, the RSO will:

- i. Call an immediate Cease Fire
- ii. Provide immediate First Aid to the casualty
- iii. Contact Emergency Services if needed
- iv. Direct the Assistant RSO to supervise safe handling and unloading of remainder of the weapons on the range
- v. Contact the CO as soon as possible or the XO if CO is unreachable.
- vi. Notify the next of kin if the Corps C.O. is not available
- vii. Notify the local Police if range is located on civilian property;
- viii. Notify the C.O. of the unit responsible for the range if on DND property, as well as the local Police, Military Police or local RCMP Detachment;
- ix. Shutdown the range and quarantine the weapon affected.
- x. Locate and make ready for use the cadet medical information file folder
- xi. Take notes on timings, situations and actions completed.
- xii. Submit form WC112 Report of Accident as soon as possible, but within 30 days of the accident.

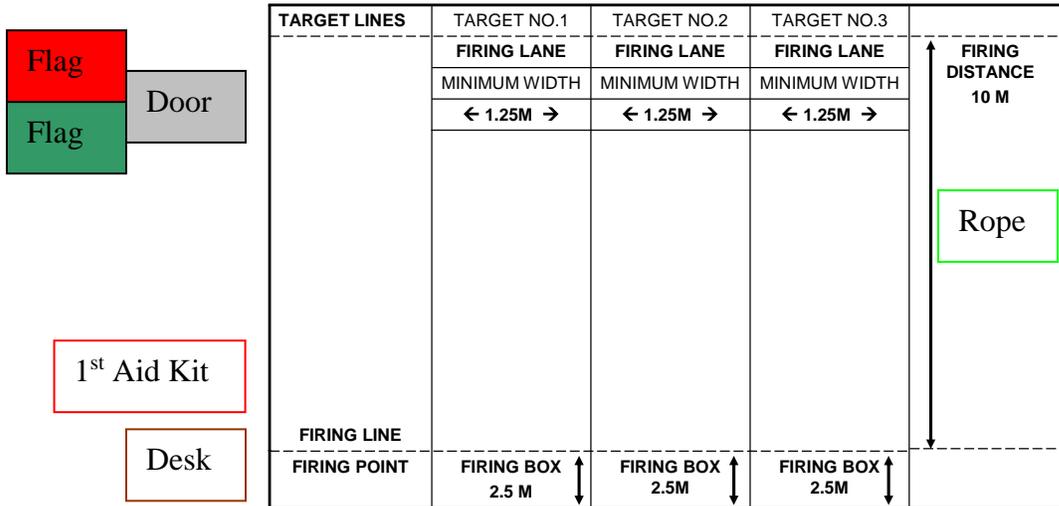
In case of a fire/earthquake or other incidents while the range is "live", the RSO will:

- i. Call an immediate Cease Fire
- ii. Provide immediate First Aid to the casualty(ies)
- iii. Contact Emergency Services if needed
- iv. Direct the Range Assistant to supervise safe handling and unloading of remainder of the weapons on the range
- v. Contact the CO as soon as possible or the XO if CO is unreachable.
- vi. When safe to do so, evacuate the building as per the building fire orders and muster in designated area.

5. **Qualifications:** Any cadets taking part of a live range event must have completed and successfully passed the NL Air Rifle Familiarization Course - CTS 15. RSO's are to ensure that the cadets have a parental permission slip on file for the cadet year (locally produced) allowing the cadets to be part of the activities.

6. **Range Layout:** The temporary/permanent indoor range will be setup in accordance with the following diagram. (Created to reflect "YOUR" building! - Refer to Articles 60 and 68 in Guide for Equipment & Set up.

RANGE LAYOUT



Access Control Flag, signs and other equipment to be used should be included in "YOUR" diagram.

7. Range Commands: The range commands that will be used on the range are: (Art.69 Guide)

COMMAND	ACTION
"Cover off your firing point"	Stand up, move behind the firing point and await further commands
"Place your equipment down and stand back"	Lay the equipment down on the mat and stand back when finished
"Adopt the prone position"	Adopt the prone position, pick up the rifle, ready the equipment and put on hearing and eye protection
"Type of firing"	This command includes information about the range and type of firing. i.e., Relay #__, ten (10) metres, five (5) rounds, Grouping, On Your Own Time...
"Relay, load, commence firing"	Pick up and hold the rifle with the left hand; Ensure the safety catch is in the ON position; Pump the rifle; When the pump lever is fully extended, pause for about three (3) seconds; Load the pellet; Close the bolt; Place the safety catch in the OFF position; Aim the rifle at the target. Squeeze the trigger; Open the bolt; Repeat the sequence for each shot; Place the safety catch in the ON position and partially open the pump lever immediately after firing the practice; and Lay down the rifle.
"Relay, cease fire"	Stop firing immediately, put the safety catch in the ON position and lay the rifle down
"Relay, resume fire"	Put the safety in the OFF position and continue the practice
"Relay, unload and prepare for inspection"	Pick up the rifle; Pump the rifle; Close the bolt; Place the safety catch in the OFF position; Aim rifle at target; Pull the trigger; Open the bolt; Place safety catch in the ON position; Open the pump lever 5-8 cm; Place the rifle on the shoulder, muzzle pointed down range; Wait to be cleared by the RSO; Lay the rifle down; and Remove your hearing and eye protection
"Relay, stand up"	Stand up and leave the equipment on the ground
"Change targets"	Move forward, walk down the lane to remove old targets and replace them with new ones. Return to the firing point
"Change relays"	Cadets who have just fired pick up their personal equipment and move off the firing point. The new relay covers off behind the firing point

8. **Safety Talk & PPE:** The personal protection required to be on the range and the method of disposal of the lead pellets in your corps. Hand hygiene after handling of pellets must be re-enforced. (Art. 63 & 74 in Guide).
9. **Particular info pertaining to “YOUR” range and setup.** (Example: Weapon Stowage, Ship’s Log entry, Male & Female Cadets / RSO’s). Ref NL 8 m/f officer versus cadets
10. **Maximum number of cadets to be on “YOUR” range.**
11. **A range brief is mandatory before the commencement of the range activity and should review the following points to the cadets.** (Art 56 to 69 in Guide)
12. **The range safety standing orders will be reviewed and updated yearly.**

NLCC Commanding Officer _____

NLCC Branch President _____

VID Range Safety Officer _____