



# Vancouver Island Division Navy League of Canada



Police Agencies  
Vancouver Island

To Whom It May Concern:

Re: Request for Vulnerability Check

The Navy League of Canada is a non-profit youth organization for boys and girls in two groups ages 9-12 years for Navy League Cadets and 12-18 years for Royal Canadians Sea Cadets. The purpose of the Navy League is to promote, support and encourage the education and training within a maritime environment, for the youth of our country and to promote physical as well as mental fitness.

National policy, in serving due diligence requires all individuals who wish to volunteer and be involved as either Civilian Instructors, Navy League Officers, or Volunteers within the Navy League of Canada to have a police background check done as part of the initial screening process prior to contact with the children.

This is to certify that \_\_\_\_\_ is in fact a volunteer and  
(Print name)  
requires a background check with VSS endorsement. The background check is for the  
position of \_\_\_\_\_. The volunteer application  
screening form, will be forwarded to the National Office in Ottawa for processing and  
storage in the National Data Base.

If you have any questions or concern in regards to this procedure, please feel free to  
contact me by phone or e-mail.

In the Service of our Youth

Eric Kenney  
V.I. Division  
Volunteer Screening Coordinator  
H: 250-472-2916  
C; 250-881-4435  
[screening@vidcadets.ca](mailto:screening@vidcadets.ca)

DEC 2013