

Inspection Checklist

CORPS NAME: _____

DATE: _____

Cadets on Parade: _____ **Officers on Parade:** _____

Cadet1	File 1 - NL 202 (current signature)	Yes / No
Last Name	File 1 – birth certificate (proof of age)	Yes / No
	File 1 – care card (BC)	Yes / No
First Name	File 1 – Medical form	Yes / No
Rank	Hat – clean	Yes / No
	Cap tally – properly tied	Yes / No
	Lanyard – clean	Yes / No
	Shirt – ironed	Yes / No
	Pants – ironed	Yes / No
	Belt – clean	Yes / No
	Boots – clean / black	Yes / No
	Badge placement – correct by NL8	Yes / No
Cadet2	File 2 - NL 202 (current signature)	Yes / No
Last Name	File 2 – birth certificate (proof of age)	Yes / No
	File 2 – care card (BC)	Yes / No
First Name	File 2 – Medical form	Yes / No
Rank	Hat – clean	Yes / No
	Cap tally – properly tied	Yes / No
	Lanyard – clean	Yes / No
	Shirt – ironed	Yes / No
	Pants – ironed	Yes / No
	Belt – clean	Yes / No
	Boots – clean / black	Yes / No
	Badge placement – correct by NL8	Yes / No
Cadet3	File 3 - NL 202 (current signature)	Yes / No
Last Name	File 3 – birth certificate (proof of age)	Yes / No
	File 3 – care card (BC)	Yes / No
First Name	File 3 – Medical form	Yes / No
Rank	Hat – clean	Yes / No
	Cap tally – properly tied	Yes / No
	Lanyard – clean	Yes / No
	Shirt – ironed	Yes / No
	Pants – ironed	Yes / No
	Belt – clean	Yes / No
	Boots – clean / black	Yes / No
	Badge placement – correct by NL8	Yes / No

Inspection Checklist

Cadet4	File 4 - NL 202 (current signature)	Yes / No
Last Name	File 4 – birth certificate (proof of age)	Yes / No
	File 4 – care card (BC)	Yes / No
First Name	File 4 – Medical form	Yes / No
Rank	Hat – clean	Yes / No
	Cap tally – properly tied	Yes / No
	Lanyard – clean	Yes / No
	Shirt – ironed	Yes / No
	Pants – ironed	Yes / No
	Belt – clean	Yes / No
	Boots – clean / black	Yes / No
	Badge placement – correct by NL8	Yes / No
Cadet5	File 5 - NL 202 (signature)	Yes / No
Last Name	File 5 – birth certificate (proof of age)	Yes / No
	File 5 – care card (BC)	Yes / No
First Name	File 5 – Medical form	Yes / No
Rank	Hat – clean	Yes / No
	Cap tally – properly tied	Yes / No
	Lanyard – clean	Yes / No
	Shirt – ironed	Yes / No
	Pants – ironed	Yes / No
	Belt – clean	Yes / No
	Boots – clean / black	Yes / No
	Badge placement – correct by NL8	Yes / No

Inspection Checklist

Officer1	File 1 - NL 101/107 (1st page only)	Yes / No
Name	File 1 – copy of identification (current)	Yes / No
	File 1 – care card (BC) or DND ID	Yes / No
Rank	File 1 – copy of warrant/summary	Yes / No
	File 1 – copy of NL ID (current)	Yes / No
	File 1 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No
Officer 2	File 2 - NL 101/107 (1st page only)	Yes / No
Name	File 2 – copy of identification (current)	Yes / No
	File 2 – care card (BC) or DND ID	Yes / No
Rank	File 2 – copy of warrant/summary	Yes / No
	File 2 – copy of NL ID (current)	Yes / No
	File 2 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No
Officer 3	File 3 - NL 101/107 (1st page only)	Yes / No
Name	File 3 – copy of identification (current)	Yes / No
	File 3 – care card (BC) or DND ID	Yes / No
Rank	File 3 – copy of warrant/summary	Yes / No
	File 3 – copy of NL ID (current)	Yes / No
	File 3 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No
Officer 4	File 4 - NL 101/107 (1st page only)	Yes / No
Name	File 4 – copy of identification (current)	Yes / No
	File 4 – care card (BC) or DND ID	Yes / No
Rank	File 4 – copy of warrant/summary	Yes / No
	File 4 – copy of NL ID (current)	Yes / No
	File 4 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No
Officer 5	File 5 - NL 101/107 (1st page only)	Yes / No
Name	File 5 – copy of identification (current)	Yes / No
	File 5 – care card (BC) or DND ID	Yes / No
Rank	File 5 – copy of warrant/summary	Yes / No
	File 5 – copy of NL ID (current)	Yes / No
	File 5 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No

Inspection Checklist

Officer 6	File 6 - NL 101/107 (1st page only)	Yes / No
Name	File 6 – copy of identification (current)	Yes / No
	File 6 – care card (BC) or DND ID	Yes / No
Rank	File 6 – copy of warrant/summary	Yes / No
	File 6 – copy of NL ID (current)	Yes / No
	File 6 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No
Officer 7	File 7 - NL 101/107 (1st page only)	Yes / No
Name	File 7 – copy of identification (current)	Yes / No
	File 7 – care card (BC) or DND ID	Yes / No
Rank	File 7 – copy of warrant/summary	Yes / No
	File 7 – copy of NL ID (current)	Yes / No
	File 7 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No
Officer 8	File 8 - NL 101/107 (1st page only)	Yes / No
Name	File 8 – copy of identification (current)	Yes / No
	File 8 – care card (BC) or DND ID	Yes / No
Rank	File 8 – copy of warrant/summary	Yes / No
	File 8 – copy of NL ID (current)	Yes / No
	File 8 - Medical Form	Yes / No
	Proper uniform	Yes/No
	Clean/Tidy uniform	Yes/No
Officer 9	File 9 - NL 101/107 (1st page only)	Yes / No
Name	File 9 – copy of identification (current)	Yes / No
	File 9 – care card (BC) or DND ID	Yes / No
Rank	File 9 – copy of warrant/summary	Yes / No
	File 9 – copy of NL ID (current)	Yes / No
	File 9 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No
Officer 10	File 10 - NL 101/107 (1st page only)	Yes / No
Name	File 10 – copy of identification (current)	Yes / No
	File 10 – care card (BC) or DND ID	Yes / No
Rank	File 10 – copy of warrant/summary	Yes / No
	File 10 – copy of NL ID (current)	Yes / No
	File 10 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No

Inspection Checklist

Officer 11	File 11 - NL 101/107 (1st page only)	Yes / No
Name	File 11 – copy of identification (current)	Yes / No
	File 11 – care card (BC) or DND ID	Yes / No
Rank	File 11 – copy of warrant/summary	Yes / No
	File 11 – copy of NL ID (current)	Yes / No
	File 11 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No
Officer 12	File 12 - NL 101/107 (1st page only)	Yes / No
Name	File 12 – copy of identification (current)	Yes / No
	File 12 – care card (BC) or DND ID	Yes / No
Rank	File 12 – copy of warrant/summary	Yes / No
	File 12 – copy of NL ID (current)	Yes / No
	File 12 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No
Officer 13	File 13 - NL 101/107 (1st page only)	Yes / No
Name	File 13 – copy of identification (current)	Yes / No
	File 13 – care card (BC) or DND ID	Yes / No
Rank	File 13 – copy of warrant/summary	Yes / No
	File 13 – copy of NL ID (current)	Yes / No
	File 13 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No
Officer 14	File 14 - NL 101/107 (1st page only)	Yes / No
Name	File 14 – copy of identification (current)	Yes / No
	File 14 – care card (BC) or DND ID	Yes / No
Rank	File 14 – copy of warrant/summary	Yes / No
	File 14 – copy of NL ID (current)	Yes / No
	File 14 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No
Officer 15	File 15 - NL 101/107 (1st page only)	Yes / No
Name	File 15 – copy of identification (current)	Yes / No
	File 15 – care card (BC) or DND ID	Yes / No
Rank	File 15 – copy of warrant/summary	Yes / No
	File 15 – copy of NL ID (current)	Yes / No
	File 15 - Medical Form	Yes / No
	Proper uniform	Yes / No
	Clean/Tidy uniform	Yes / No

Inspection Checklist

Administration		
Paperwork	Commanding Officer Report	Yes / No
	Corps paperwork – NL(206)	Yes / No
	Corps paperwork – NL(203)	Yes / No
	Corps paperwork – Cadets by age and sex	Yes / No
	Corps Statistics	Yes / No

Database		
Database	Stores	Yes / No
	Training	Yes / No

Department		
	Greeted at brow	Yes / No
	Saluted	Yes / No
	Proper terms of respect (Sir / Ma'am)	Yes / No
	Cadet chain of command – (ie PO to Coxn)	Yes / No
	Drill (good or bad)	Yes / No